



कैरियर नियोजन एवं सेवा केंद्र (सीसीपीएस)
Centre for Career Planning and Services (CCPS)
भारतीय प्रौद्योगिकी संस्थान भिलाई
Indian Institute of Technology Bhilai
जिला - दुर्ग, छत्तीसगढ़ - 491002
Dist-Durg, Chhattisgarh, India-491002



Institute URL: <https://www.iitbhilai.ac.in>

Placement URL: <https://www.iitbhilai.ac.in/index.php?pid=placement>

Email: outreach@iitbhilai.ac.in

Telephone: 0788-2991614

इंटरनशिप की घोषणा फॉर्म/Internship Announcement Form

कृपया निम्नलिखित दिशा-निर्देश और नीति को देखें/Please Refer the Following Guideline and Policy	
All IITs Placement Committee (AIPC) Guidelines	Link
Placement Policy	Link
Guidelines of AIPC regarding action to be taken for different violations	

*Tick & Fill, as appropriate

कंपनी विवरण/Company Details			
Name of the Organization			
Company Website			
Year of Establishment		Company Turnover for NIRF purpose	
Company Size			
Are you a part of Great Place to Work or any other such Ranking Survey?			
Brief profile of the Company:			

Category		Sector		
Private	MNC (Indian Origin)	Core Engg	Consulting	Oil and Gas
Govt.	MNC (Foreign Origin)	Networking	Data Science	Construction / Infrastructure
PSU	NGO	Finance	Design	Trading
Startup	Others	Software	Academics	Cybersecurity
If MNC, Location and Head office of the parent company		Management	Automobile	Health Care
		R&D	Marketing	Teaching & Research
		Educational	Analytics	Embedded Sys.
If other, please specify		FMCG	Media	E-Commerce
		Others(if other, please specify		

संपर्क व्यक्ति का विवरण (अनिवार्य)/Contact Person Details (Mandatory)			
Particulars	Functional Head of the Division	Head of HR	Contact Person
Name			
Designation			
Direct Telephone No./Mobile (Mandatory)			
Email (Mandatory)			
Fax			
Complete Postal Address			

लॉजिस्टिक्स आवश्यकताएँ/Logistics Requirements	
Number of rooms required for the selection process	
Other requirements (if any)	

कार्य रूपरेखा विवरण/Details of the Job Profile	
Internship Designation/Position Offered	
Internship Description	
No. of Vacancies (approximate)	
Place of Work	
Number of working weekdays	
Please attach IP & Copyright Sharing Norms of the company, if applicable (optional)	
Remote Work policy (if any)	
Release date of offer letter	
Preferred period of Internship	

	BTech	BTech (Hons)
Min. CGPA (on a scale of 10)		
Backlogs Allowed? (Yes/No)		
If yes, provide the number of backlogs allowed		
Age Limits (if any)		

पाठ्यक्रम की पात्रता/Course Eligibility
BTech - CSE
BTech - EE
BTech - ME
BTech - DSAI
BTech - Mechatronics
BTech - ECE
BTech - MSME

Abbreviations
1. CSE: Computer Science and Engineering
2. DSAI: Data Science and Artificial Intelligence
3. EE: Electrical Engineering
4. ME: Mechanical Engineering
5. ECE: Electronics and Communication Engineering
6. MSME: Materials Science and Metallurgical Engineering

Which year students are allowed to participate?

BTech:

1st Year (graduating in 2029)

2nd Year (graduating in 2028)

3rd Year (graduating in 2027)

4th Year (graduating in 2026)

प्रशिक्षण भत्ता विवरण (कृपया सभी विवरण भरें)/Stipend Details (Please fill all the details)						
Programmes	Stipend (per month, in INR)#	Stipend (per month) In Foreign currency#	Accommodation provided / Trip Fare	PPO provision on Performance		Tentative CTC for PPO Select
				Yes	No	
BTech						
BTech (Hons)						

#Same stipend for the same job profile and role should be offered across all IITs

- टिप्पणी:**Note:**
1. Tentative date of confirming of PPOs (not later than 15th September, as per AIPC policy).
 2. Any other perks/ benefits/ components company wants to declare:

चयन प्रक्रिया/Selection Procedure				
Offline		Online		Hybrid
*If online, kindly mention the method: If offline, kindly mention the location: Others (if other, please specify) *Example: Skype/WebEx/Video Conferencing etc				
Short list from Resume		Group Discussion		
Test		Interviews		
Aptitude	Duration	HR	Duration	No. of Rounds
Technical		Technical		
Assignment		Others		

- टिप्पणी **Note:**
- Recommended to keep students in Waitlist in addition to your final selection, keeping in mind that some hires might opt for other offers or higher studies.
 - The offer letter should be released within 60 days of result declaration. It must contain Date of Joining, Location, detailed breakup of salary structure based on the filled CTC in the JAF. Under any circumstances, the offer letter should not be delayed beyond March.
 - If, even after selection, the student has to undergo any test/training to confirm his Offer/PPO, kindly inform prior at the time of selecting the candidate.

Kindly note that IIT Bhilai has maintained a high rank in many surveys done by many organizations, wherein several departments have achieved the best positions nationally and internationally as well. The recognition could not have been possible without your support. We are once again striving to strengthen our position in Rankings wherein, a team of survey ranking committee may contact you to ask some queries along with others like:

- To nominate up to 10 institutions that they rate as being the best for producing graduates.
- To nominate up to 30 international institutions outside of their country/territory of knowledge that they rate as being the best for producing graduates.

हमें विश्वास है कि आपका उत्तर हमारा सहयोग करेगा। कृपया जब भी आपसे संपर्क किया जाए, तब उत्तर देने की कृपा करें।
I am sure your response will support us and request you to please respond as and when contacted.

घोषणा/Declaration

- We have gone through the AIPC guidelines thoroughly and agree to abide by the guidelines during the entire process of placement/internship activities. In case of violation of guidelines by us, we understand that an appropriate action may be taken on us as per AIPC guidelines (click here to know the guidelines of AIPC regarding action to be taken for different violations).
- We declare that we would be providing the shortlisting criteria along with the CV-shortlisted and/or Test-shortlisted candidates. We also assure that the details of final shortlisted candidates will be provided within the 24 to 48 hours after the written test.
- The information related to various job/intern profiles posted by us is verified and correct to the best of our knowledge, and the company will abide by the terms and conditions as outlined in these job/intern profiles posted while making the offers. No new clauses/ changes would be added/made in the final offer rolled out to the candidates selected on the profile(s). All details have already been outlined in the Job/ Internship Notification Forms. In the event of any discrepancy in the final offers, the company may be subject to appropriate actions in accordance with the placement/internship policy of the IIT Bhilai and AIPC guidelines.
- We consent to sharing of company name, logo and email with national ranking agencies and government directives, and to listing company names in social media platforms and press/media.

दिनांक **Date:** हस्ताक्षरSignature
(Please affix the Digital Signature)

- टिप्पणी:
- i) कृपया अपनी आवश्यकता के अनुसार उपयुक्त शैक्षणिक कार्यक्रमों का चयन करें (पृष्ठ 2 देखें)।
 - ii) कृपया एआईपीसी (सभी आईआईटी प्लेसमेंट समिति) के दिशा-निर्देशों के लिए वेबसाइट देखें।
 - iii) सभी पत्राचार एवं ईमेल निम्नलिखित पते पर प्रेषित किए जाएं:

- Note:**
- i) Please select eligible academic programmes as per your requirement (page 2).
 - ii) Please visit the website for AIPC (All IITs Placement Committee) guidelines.
 - ii) All mails and correspondence should be addressed to:

डॉ. सौमाजित प्रमाणिक
संकाय प्रभारी, कैरियर नियोजन एवं सेवा केंद्र (सीसीपीएस)
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